

**TOWN OF OCONOMOWOC BOARD OF SUPERVISORS
REGULAR BOARD MEETING MINUTES**

March 20, 2023

Chairman Robert C. Hultquist called the meeting to order at 6:00 p.m. Supervisor's present included John Koepke, John Roelandts and Erik Mullett. Supervisor Terry Largent was excused. Also in attendance were Attorney Tracy Murn, Police Chief Kristen Wraalstad, Highway Superintendent Sam Salzman, Administrator/Planner Jeffrey Herrmann and Clerk/Treasurer Lori Opitz. For additional attendees please see sign-in sheet.

Those present stood to recite The Pledge of Allegiance

Approve Minutes from Regular meeting March 6th, 2023 and the Joint Public Hearing on March 6th, 2023.

– Supervisor Koepke made the motion to approve the regular meeting minutes of March 6, 2023 and the Joint Public hearing minutes with the Town Plan Commission on March 6, 2023 as presented. Supervisor Roelandts seconded the motion. Motion carried by unanimous voice vote.

Correspondence. – Administrator/Planner Herrmann let the Board know that Terry Van Lare withdrew his request for the storage sheds.

Comments from the Floor on Agenda items or any other items. –

Wayne Euclide, N63W37858 Burtonwood Drive, thank the Board for their leadership, which has kept our Town the great place it is, but he also stated during his unsuccessful campaign for Town Board Supervisor from January 1 to February 21st of this year, he estimated that he talked to about 400 residents and during that time some of the residents shared their concerns and or comments and he took time to share those concerns and comments with the Board.

CONSENT AGENDA:

1. **Consider and Act on special event application for Whisky Waters, N50W35124 Wisconsin Avenue to hold Robert Allen Jr on July 15, 2023 from 4:00 p.m. to 8:00 p.m.**
2. **Consider and Act on special event application for Whisky Waters, N50W35124 Wisconsin Avenue to hold Boney Fingers on June 10, 2023 from 4:00 p.m. to 8:00 p.m.**
3. **Consider and Act on special event application for Whisky Waters, N50W35124 Wisconsin Avenue to hold Whiskey Waters Cancer Benefit on May 27, 2023 from 10:00 a.m. to 10:00 p.m.**

Supervisor Roelandts made the motion to approve the consent agenda as presented. Supervisor Koepke seconded the motion. Motion carried by unanimous voice vote.

NEW BUSINESS:

1. **Consider and Act on Providing Sanitary Sewer service to Lindy Lane Area - Mark Mickelson.** – Supervisor Mullett made the motion to move forward with providing sanitary sewer service to Lindy Lane area and having the engineer get all the necessary information regarding it and the Board would meet to discuss the engineer's report on April 10th at 9:00 a.m. Supervisor Roelandts seconded the motion. Motion carried by unanimous voice vote.
2. **Discussion on Ordinance 2023-6; An ordinance to repeal and recreate Chapter 216 regarding the regulation of vacation rental establishments in the Town of Oconomowoc.** – Attorney Murn and Administrator/Planner Herrmann discussed the ordinance and some of the changes that were inserted from the first draft. This line item will be brought back to a future agenda for the Board to discuss and possibly act on.
3. **Consider an Act on the Certified Survey Map (CSM) for Shelli & Mark McIntosh, N56W36794 Lisbon Road, Oconomowoc, WI 53066. The property is described as part of the SW ¼ of Section 27, T8N, R17E, Town of Oconomowoc (Tax Key No. OCOT 0539.994).** – Supervisor Koepke made the motion to approve the certified survey map for Shelli & Mark McIntosh, N56W36794 Lisbon Road per the Town Plan Commission recommendations. Supervisor Mullett seconded the motion. Motion carried by unanimous voice vote.

4. **Consider and Act on the Certified Survey Map (CSM) for Mark Wershay, N48W34152 Jaeckles Drive, Oconomowoc, WI 53066. The property is described as Lot 43, part of Lot 64 and the vacated 20-foot wide right of way north of Lot 64, all in Lake Park Heights, being part of the SE ¼ of Section 36, T8N, R17E, in the Town of Oconomowoc (Tax Key No. 0576.096).** – Supervisor Roelandts made the motion to approve the certified survey map for Mark Wershay, N48W34152 Jaeckles Drive per the Town Plan Commission recommendations. Supervisor Mullett seconded the motion. Motion carried by unanimous voice vote.
5. **Consider and Act on Ordinance 2023-7; An Ordinance for no parking signs on a designated area Wisconsin Avenue for the hours of 7:00 a.m. to 11:00 a.m.** – Supervisor Mullett made the motion to approve Ordinance 2023-7; An ordinance for no parking signs on a designated area of Wisconsin Avenue for the hours of 7:00 a.m. to 11:00 a.m. Supervisor Koepke seconded the motion. Motion carried by unanimous voice vote.
6. **Consider and Act on the bid for Town Hall security cameras.** – Administrator/Planner Herrmann and Police Chief Wraalstad explained the purpose of having the security cameras on the Town Hall and Administrator/Planner Herrmann stated the bid came in at \$7,594 which includes installation. Supervisor Mullett stated the bid is reasonable and made the motion to approve the bid for the Town Hall Security Cameras. Supervisor Roelandts seconded the motion. Motion carried by unanimous voice vote.
7. **Consider and Act on donation to Scott Graff.** – Highway Superintendent Salzman explained the reason for the donation to Scott Graff. Supervisor Mullett made the motion to approve a \$200 visa gift card for Scott Graff. Chairman Hultquist seconded the motion. Motion carried by unanimous voice vote.
8. **Consider and Act on bids for 2023 Road Program.** – Highway Superintendent Salzman explained the road program to the Board and Wolf Paving came in with the lowest bid; he also stated this is the first year of the five-year road program and the first year was going to be the bigger year out of the five-year program. Supervisor Koepke made the motion to approve Resolution 2023-3; A resolution approving the 2023 road improvement program. Supervisor Roelandts seconded the motion. Motion carried by unanimous voice vote.,
9. **Consider and Act on membership to the Local Government Storm Water Group in 2023.** – Administrator/Planner Herrmann explained what the membership does for the Town. Supervisor Roelandts made the motion to approve the \$200 membership to the Local Government Storm Water Group in 2023. Supervisor Mullett seconded the motion. Motion carried by unanimous voice vote.
10. **Chairman Hultquist.** – Nothing to report
11. **Supervisor Reports.**
 - a. **John Koepke.** – Nothing to report
 - b. **Terry Largent.** - Excused
 - c. **Erik Mullett.** – Nothing to report
 - d. **John Roelandts.** – Nothing to report
12. **Public Works Superintendent Salzman.** – Nothing to report
13. **Chief Wraalstad** – Nothing to report
14. **Administrator/Planner Herrmann.** – Let the Town Board know that he and Chairman Hultquist have a meeting with the City on Thursday regarding the Lac La Belle Boat Launch. He also wanted to let the Board know that Lori has done a really good job this year in getting a good return on interest; the first two months the Town has received over \$130,000 in interest and the Town budgeted \$50,000 for all of 2023 so the Town has already superseded that in the first two months.
15. **Clerk/Treasurer Opitz.** – Nothing to report
16. **Approve Vouchers and Checks.** – Supervisor Mullett made the motion to approve vouchers and checks subject to Administrator/Planner Herrmann's approval. Supervisor Koepke seconded the motion. Motion carried by unanimous voice vote.
17. **The Board will enter, by roll call vote, into Closed Session pursuant to State Statute 19.85 (1)(g) Conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved (Agreement with Village of Lac La Belle & Merton lending personnel/sharing of services)**

Supervisor Koepke made the motion and Chairman Hultquist seconded to go into Closed Session at 7:05 p.m. Voice vote was taken: Chairman Hultquist, aye; Supervisor Koepke, aye; Supervisor Roelandts, aye; Supervisor Mullett, aye; Supervisor Largent; excused. Motion carried.

Supervisor Koepke made a motion and Supervisor Mullett seconded to exit Closed Session and reconvene into Open Session. Voice vote was taken: Chairman Hultquist, aye; Supervisor Koepke, aye; Supervisor Roelandts, aye; Supervisor Mullett, aye and Supervisor Largent, excused. Motion carried unanimously. Closed Session exited at 8:23 p.m.

Reconvene to Open Session immediately following the Closed Session

18. **Adjourn**. – Supervisor Roelandts made the motion to adjourn at 8:24 p.m. Chairman Hultquist seconded the motion. Motion carried by unanimous voice vote.

Respectfully submitted –
Lori Opitz, WCMC
Clerk/Treasurer