

**TOWN OF OCONOMOWOC BOARD OF SUPERVISORS
REGULAR BOARD MEETING MINUTES**

December 5th, 2022

Chairman Robert C. Hultquist called the meeting to order at 6:00 p.m. Supervisor's present included John Koepke, John Roelandts and Erik Mullett. Supervisor Terry Largent was excused. Also in attendance were Police Chief Kristen Wraalstad, Highway Superintendent Sam Salzman and Administrator/Planner Jeffrey Herrmann. Clerk/Treasurer Lori Opitz was excused. For additional attendees please see sign in sheet.

Those present stood to recite The Pledge of Allegiance

Approve Minutes from Regular meeting November 21st, 2022 & the Elector's meeting of November 21st

- Supervisor Roelandts made the motion to approve the November 21st regular meeting minutes and the November 21st Electors minutes as presented. Supervisor Mullett seconded the motion. Motion carried by unanimous voice vote.

Correspondence. – None.

Comments from the Floor on Agenda items or any other items. –

Shannon, representative from Ashippun Lake for the Town gave an update on the lake and their management plan.

NEW BUSINESS:

1. **Chief Bowens Report.** – Was not present
2. **Consider and Act on I-Pads/Computers.** – Administrator/Planner Herrmann stated that he did research with Supervisor Mullett as to what would be the best to suit the needs of each of the Board members and Plan Commission members and felt the Mac Air would be the best. Supervisor Roelandts made the motion to approve the purchasing Mac Air as outlined by Administrator/Planner Herrmann. Supervisor Koepke seconded the motion. Motion carried by unanimous voice vote.
3. **Consider and Act on renting of the Community Center.** – Administrator/Planner Herrmann stated that currently the Town's policy in taking reservations for the following year is not allowed until January 1st of that current year. He is looking for direction from the Board as to possibly changing that policy. Supervisor Koepke made the motion to approve taking reservations for consecutive years in advance. Supervisor Roelandts seconded the motion. Motion carried by unanimous voice vote.
4. **Consider and Act on special event application for Silver Circle Sports Events LLC to hold Lake Country Triathlon on Town Roads on July 29, 2023 from 6:30 a.m. to 2:30 p.m.** – Supervisor Koepke made the motion to approve the special event application for Silver Circle Sports Events LLC to hold Lake Country Triathlon on Town Roads on July 29, 2023 from 6:30 a.m. to 2:30 p.m. and is requesting this to be a year-to-year approval. Supervisor Roelandts seconded the motion. Motion carried by unanimous voice vote.
5. **Consider and Act on special event application for Silver Circle Sports Events LLC to hold Lake Country Challenge on Town Roads on September 3, 2023 from 7:00 a.m. to 9:00 p.m.** – Supervisor Roelandts made the motion to approve the special event application for Silver Circle Sports Events LLC to hold Lake Country Challenge on Town Roads on September 3, 2023 from 7:00 a.m. to 9:00 p.m. and is requesting this to be a year-to-year approval. Supervisor Koepke seconded the motion. Motion carried by unanimous voice vote.
6. **Consider and Act on Police contract with Lac La Belle.** – After a brief discussion Supervisor Roelandts made the motion to approve the Police contract with Lac La Belle. Supervisor Koepke seconded the motion. Motion carried by unanimous voice vote.
7. **Consider and Act on Resolution 2022-16; Right-of-way reduction on Lacy Lane from 66 feet to 20 feet.** – Supervisor Koepke made the motion to approve Resolution 2022-16; A right-of-way reduction on Lacy Lane for 66 feet to 20 feet. Supervisor Mullett seconded the motion. Motion carried by unanimous voice vote.
8. **Consider and Act on Resolution 2022-17; A fee schedule for Town Building Inspection.** – Supervisor Roelandts made the motion to approve Resolution 2022-17; A fee schedule for Town Building Inspection. Supervisor Mullett seconded the motion. Motion carried by unanimous voice vote.
9. **Consider and Act on contribution to City of Oconomowoc for design service for Lac La Belle Boat Launch.** – After a brief discussion, Supervisor Roelandts made the motion to approve the

contribution of \$20,000 to City of Oconomowoc for design service for Lac La Belle Boat Launch. Supervisor Koepke seconded the motion. Motion carried by 3-1 vote, with Supervisor Koepke stating he was against it.

10. **Consider and Act on Donation to City of Oconomowoc for K-9 Unit.** – After a brief discussion, Supervisor Koepke made the motion to approve the \$1,000.00 donation to the City of Oconomowoc for the K-9 unit. Supervisor Mullett seconded the motion. Motion carried by unanimous voice vote.
11. **Consider and Act on the Certified Survey Map (CSM) for Jennifer & Scott Krenz, W355N6106 Schooner Court. The properties are described as Lot 10 and Lot 11 in Lakeview Acres, part of the NE ¼ and NW 1/4, Section 26, T8N, R17E, Town of Oconomowoc (Tax Key No. OCOT 534.010).** – Supervisor Roelandts made the motion to approve the certified survey map for Jennifer & Scott Krenz, W355N6106 Schooner Court per the recommendations of the Town Plan Commission. Supervisor Mullett seconded the motion. Motion carried by unanimous voice vote.
12. **Consider and Act on the request (RZ107) of Jacob Miller to rezone the property from the FLP Farmland Preservation District to the R-1 Residential District to divide a two-acre parcel from the existing larger parent parcel, currently utilized for agriculture, for the construction of a single-family residence. The property is described as part of the SW ¼ of Section 5, T8N, R17E, Town of Oconomowoc. More specifically, the property is located at N68 W35460 CTH K, Oconomowoc, WI 53066 (Tax Key No. OCOT 521.997.001).** – Administrator/Planner Herrmann stated the property is located approximately 900 feet north of the intersection of Pennsylvania Street and CTH CW and not the address as N68W35460 CTH K. Supervisor Roelandts made the motion to approve the request (RZ107) of Jacob Miller to rezone the property from the FLP Farmland Preservation District to the R-1 Residential District to divide a two-acre parcel from the existing larger parent parcel for a construction of a single-family residence located approximately 900 feet north of the intersection of Pennsylvania Street and CTH CW per the recommendation of the Town Plan Commission. Supervisor Mullett seconded the motion. Motion carried by unanimous voice vote.
13. **Consider and Act on the Certified Survey Map (CSM) of Jacob Miller. The property is described as part of the SW ¼ of Section 5, T8N, R17E, Town of Oconomowoc. More specifically, the property is located at N68 W35460 CTH K, Oconomowoc, WI 53066 (Tax Key No. OCOT 451.987.003).** – Administrator/Planner Herrmann stated the property is located approximately 900 feet north of the intersection of Pennsylvania Street and CTH CW and not the address as N68W35460 CTH K. Supervisor Roelandts made the motion to approve the certified survey map for Jacob Miller for the property located approximately 900 feet north of the intersection of Pennsylvania Street and CTH CW per the recommendation of the Town Plan Commission. Supervisor Mullett seconded the motion. Motion carried by unanimous voice vote.
14. **Consider and Act on waiver from Section 265-31 (L) not to show the remnant parcel on the CSM. Jacob Miller property, described as part of the SW ¼ of Section 5, T8N, R17E, Town of Oconomowoc. More specifically, the property is located at N68W35460 CTH K, Oconomowoc, WI 53066 (Tax Key No. OCOT 451.987.003).** – Administrator/Planner Herrmann stated the property is located approximately 900 feet north of the intersection of Pennsylvania Street and CTH CW and not the address as N68W35460 CTH K. Supervisor Mullett made the motion to approve the waiver from Section 265-31(L) not to show the remnant parcel on the CSM for the Jacob Miller property located approximately 900 feet north of the intersection of Pennsylvania Street and CTH CW per the recommendation of the Town Plan Commission. Supervisor Roelandts seconded the motion. Motion carried by unanimous voice vote.
15. **Chairman Hultquist.** – Nothing to report
16. **Supervisor Reports.**
 - a. **John Koepke.** – Nothing to report
 - b. **Terry Largent.** - Excused
 - c. **Erik Mullett.** – Nothing to report
 - d. **John Roelandts.** – Nothing to report
17. **Public Works Superintendent Salzman.** – Nothing to report
18. **Chief Wraalstad** – Nothing to report
19. **Administrator/Planner Herrmann.** – Nothing to report
20. **Clerk/Treasurer Opitz.** - Excused
21. **Approve Vouchers and Checks.** – Supervisor Koepke made the motion to approve vouchers and checks subject to Administrator/Planner Herrmann's approval. Supervisor Mullett seconded the motion. Motion carried by unanimous voice vote.
22. **The Board will enter, by roll call vote, into Closed Session pursuant to State Statute 19.85 (1)(g) Conferring with legal counsel for the governmental body who is rendering oral or written advice**

concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved (Road Construction Contract)

Supervisor Roelandts made the motion and Supervisor Mullett seconded to go into Closed Session at 6:50 p.m. Voice vote was taken: Chairman Hultquist, aye; Supervisor Koepke, aye; Supervisor Roelandts, aye; Supervisor Mullett, aye; Supervisor Largent; absent. Motion carried.

Supervisor Roelandts made a motion and Supervisor Koepke seconded to exit Closed Session and reconvene into Open Session. Voice vote was taken: Chairman Hultquist, aye; Supervisor Koepke, aye; Supervisor Roelandts, aye; Supervisor Mullett; aye and Supervisor Largent, absent. Motion carried unanimously. Closed Session exited at 7:10 p.m.

Reconvene to Open Session immediately following the Closed Session

23. **Consider and Act on additional funds to Wolf for 2022 Road Construction Contract.** – Supervisor Roelandts made the motion to approve the original funds to Wolf for 2022 Road Construction contract. Supervisor Koepke seconded the motion. Motion carried by unanimous voice vote.
24. **Adjourn.** – Supervisor Roelandts made the motion to adjourn at 7:15 p.m. Chairman Hultquist seconded the motion. Motion carried by unanimous voice vote.

Respectfully submitted –
Lori Opitz, WCMC
Clerk/Treasurer